



MINNESOTA SECTION

The American Institute of Professional Geologists

Fundraiser Chair Duties Summary

- Serve as creative leader behind new fundraising ideas and strategies.
- Collaborate with Section volunteers to implement fundraiser activities at Section events.
- Cooperate with Sponsorship Chair and Treasurer to obtain news sponsors for Section events and track fundraising activity revenue.
- Suggested recommended reoccurring fundraiser activities:
 - Luncheon raffles for rock/mineral/fossil specimens (Fundraiser Chair or Treasurer will be responsible for purchasing rock/mineral/fossil specimens and administering the raffle).
 - MN Section of AIPG Spring Social rock/mineral/fossil specimen raffle and silent auction.
 - Golf Tournament
 - § The Fundraiser Chair shall be responsible for appointing a committee for organization of the Golf Tournament each year.
 - § In addition to registration for and sponsorship of the Golf Tournament, the Fundraiser Chair shall organize additional fundraiser activities in conjunction with the Golf Tournament such as a rock/mineral/fossil specimen raffle and a silent auction.
- The Fundraiser Chair shall serve as a standing member on large event committees for events such as the MN Section of AIPG Spring Social and the joint AIPG-SME Fall Conference.
- Summarize the past year's fundraiser activities focusing on:
 - Fundraiser activities completed;
 - Funds raised;
 - Areas for improvement with regard to fundraiser activity execution; and
 - Fundraiser activities forecasted for next year.