

Executive Committee Meeting Notes December 17, 2014

AIPG MN Section Business Meeting Called to Order at 11:52 AM

- No quorum
- Disbanded Business Meeting

AIPG MN Section Executive Committee Meeting called to Order at 11:53 AM.

- Attendees included: Trey Howard, Rob Wahlstrom, Tim Grape, Mike Hultgren, Shanna Schmitt, Adam Krieger, Jake Dalbec, Nathan Gruman, Marcella Hartman, Tonia O'Brien, Sara Nelson, Jane Willard, Paula Berger, Kelton Barr, and Bruce Johnson.

Election results:

President-elect is Shanna Schmitt

Vice-President is Tonia O'Brien

Secretary-Treasurer is Adam Krieger (2 year term)

President's Annual Report summary by Nathan Gruman.

- Increased membership by 7% this year.
- The Golf Tournament and Fundraiser was a huge success.
- Interest in student happy hours is growing.
- Student Chapter with the University of St. Thomas will be finalized in early 2015.

Vice-President's Annual Report summary by Tonia O'Brien.

- Averaged 36 attendees at the luncheons this year.
- Raddison increased the cost from \$14 to \$16 per person, however the food and beverage minimum remains at \$500.

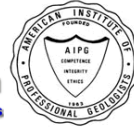
Secretary/Treasurer's Annual Report summary by Shanna Schmitt.

- Losing less money, the average meeting loss is \$42.70.
- Keep getting sponsorships, and look for hot topics that may bring in more attendees.

Education Committee's Annual Report summary by Mike Hultgren.

- Last year the Minnesota Center for Mineral Resource Education (MCMRE)/Minnesota Mineral Education Workshop (MMEW) was in Marshall, and this year in Duluth.
- Motion by Shanna Schmitt to approve up to \$1,500 for kits this year. Invoiced directly to treasurer as done last two years. Motion seconded by Mike Hultgren. Motion approved.
- Mike would like to step down as Chair of the Education Committee, but still be on the committee and liaison with MCMRE/MMEW. He will continue as Chair until another person volunteers. An announcement will be made to the section membership.

Student Grant Subcommittee's Annual Report summary by Bruce Johnson.



- Discussion about grant vs. scholarship and having one of each.
- Motion by Bruce Johnson to award 2014 Scholarship to Anna Frankowski from Winona State University. Motion seconded by Shanna Schmitt. Motion approved.

Sponsorship Discussion by Jane Willard.

- The luncheon sponsorship rate was increased from \$150 to \$200 for this year.

President-Elect's Annual Report summary by Jake Dalbec.

- Discussion about separating the Secretary and Treasurer positions.
- Need to update Bylaws.
- Shanna Schmitt is willing to take on more webmaster duties.

Discussion about doing another Gold Tournament and Fundraiser this year.

December is Bruce Johnson's last month on the Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design (AELSLAGID). Keith Rapp has applied to serve on the Board. Motion by Bruce to write a letter of support for Keith Rapp. Seconded by Shanna. Motion approved.

Motion to have the AIPG MN Section pay for lunch by Shanna Schmitt. Seconded by Nathan Gruman. Motion Approved.

Next Executive Committee meeting will be scheduled for January.

Meeting adjourned at 1:30 PM.

MN SECTION OF AIPG
ANNUAL BUSINESS MEETING AGENDA

Wednesday, December 17, 2014

11:30pm – 1:00pm

Chatterbox Pub, St. Paul, MN

1. Election Results

- a. Shanna Schmitt – President-elect 2015
- b. Tonia O'Brien – Vice President 2015
- c. Adam Krieger – Secretary/Treasurer 2015 & 2016

2. Officer and Committee Reports

- a. President
- b. Vice President
- c. Secretary/Treasurer
- d. Membership
- e. Education
 - i. Scholarship
 - ii. University of St. Thomas (UST) Student Chapter
- f. Sponsorship
- g. Communications
- h. Webmaster

3. Recruiting

- a. Young Professionals
- b. New Geology Graduates
- c. Student Members
 - i. Finalize UST Student Chapter
 - ii. Target Macalester College for next Student Chapter

4. Organizational Changes (By-law update/modification?)

- a. Specifically define roles of Section Officers and Executive Committee Chairpersons
- b. Editor
- c. Web-master
- d. Fundraising Chair

5. Section Newsletter

- a. New Editor selection
- b. Content
- c. Job Advertising
- d. Sponsors

6. Web-site Education for Members

7. Open Discussion



Officer/Committee Annual Report

Name: Nathan Gruman

Date: December 17, 2014

Position: President

2014 Accomplishments/Activities/Duties:

2014 was a productive year. We increased our membership compared to 2013 by 7%. We had monthly meetings, with the exception of June, July, and August. The new venue location for the Spring Social worked reasonably well. The golf fundraiser was a huge success for educational fund raising. Our student interest appears to be growing. Happy hour networking events and actively pursuing a relationship with University of St. Thomas seems to be working to grow the student base.

Problems/Issues:

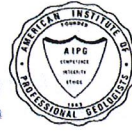
Increasing membership and recruiting active members is a key to the success of the chapter. We can do this by welcoming students at meetings, attending happy hour networking events, and establishing student sections.

Fundraising for educational purposes is another area that could be improved by establishing a scholarship, specifically under a 501(c)3. This will allow companies to contribute and realize tax benefits.

In addition, we need to establish a corporate sponsorship. Corporate sponsorship can be used to cover some of the administrative costs (i.e. web-site) that we are currently incurring. By establishing corporate sponsorship rates, above and beyond meeting sponsors, we can create a tiered value-added relationship for current and future members (i.e. paid job postings, candidate placement services).

Suggestions for Improvement:

- Finalize University of St. Thomas Student Chapter
- Update Section By-laws
- Establish 501(c)3 and scholarship
- Partner with key professional organizations (i.e. MN Groundwater Association)
- Establish corporate sponsorship program



Officer/Committee Annual Report

Name: Tonia O'Brien

Date: December 17, 2014

Position: Vice President - 2014

2014 Accomplishments/Activities/Duties:

- Organized nine monthly luncheons at the Radisson in Roseville, MN – averaged 36 guests per luncheon; one to seven students attended seven luncheons
- Social in April – 33 attendees including four students
- Attended two happy hours
- Assisted with AIPG golf tournament
- Read the AIPG MN Bylaws
- Applied for and obtained CPG certification

Summary of Significant Expenses/Income:

- In 2014, the Radisson increased cost per person of *Chef's Selection* from \$14 to \$16 to account for rising food costs. Consistent with previous years, the Radisson has a \$500 food and beverage minimum and \$50 setup fee. Income and/or losses associated with the monthly luncheons are provided in Secretary/Treasurer report.

Problems/Issues:

- Similar to 2013, we continue to see variable and greatly reduced attendance at monthly luncheons with exception of hot topics such as mining and water use in Minnesota. Based on available data, average number of luncheon attendees is summarized below:

| Year | Average Number of Luncheon Attendees ¹ |
|------|---|
| 2011 | 46 |
| 2012 | 46 |
| 2013 | 38 |
| 2014 | 36 |

¹ - Based on available data

- Timeliness of vegetarian and vegan meal options at monthly luncheons.
- New catering manager at the Radisson requires more communications and coordination than previous manager.
- Timeliness of meeting announcements with presentation titles, abstracts, biographies, and monthly sponsorship.
- While meeting statistics & reporting functions are available through StarChapter, meeting RSVP's on website do not match actual RSVPs or account for walk-ins and no-shows.

Suggestions for Improvement:

- Continue to look for a variety of speakers to target the wider AIPG MN group for monthly luncheon.



- Look to section officers and committee members for recommendations to boost monthly luncheon attendance.
- *Vegetarian/vegan dish* placards will be provided at meeting sign in to individuals that RSVP'd with an alternate meal option. That way, Radisson staff know who requested the specialty meals.
- Work with others on executive committee to make sure registration information in StarChapter is current/correct to use reporting functions in place of outdated meeting tracking spreadsheet.
- Offer one ethics-specific luncheon talk to satisfy new PG licensure requirements.
- Request information for meeting announcements from upcoming speakers earlier than in 2014 and start talking about sponsorship at the same time.
- Continue working on communications with Radisson which has shown recent improvement.
- Coordinate spring social.

Section Officers & Committee Members

| | |
|--|--|
| President: | Jake Dalbec, jdalbec@amengtest.com |
| Vice-President: | |
| President Elect: | Shanna Schmitt, shanna.schmitt@state.mn.us |
| Secretary/Treasurer: | |
| Past-President/Outreach: | Nathan Gruman, ngruman@braunintertec.com |
| Director/Communications: | Marcella Hartman, marcella.hartman@pacelabs.com |
| Director: | Tim Grape, timothy.grape@state.mn.us |
| Director/Sponsorship/Facebook: | Jane Willard, jwillard@amengtest.com |
| Director /Grant Award/Legislative/Field Trips: | Bruce Johnson, bjohnson@summite.com |
| Website/Membership: | Jake Dalbec, jdalbec@amengtest.com |
| Education: | Mike Hultgren, mhultgren@amengtest.com |
| Membership: | Damon Powers, damon.powers@target.com |



Officer/Committee Annual Report

Name: Shanna Schmitt

Date: December 17, 2014

Position: Treasurer/Secretary

2014 Accomplishments/Activities/Duties:

Maintained records of monthly meetings, Executive Committee Meetings, and Business Meetings.

We've been giving out a mineral to each speaker and doing the raffle over a year now. The mineral has been well received and appreciated by our speakers. Raffle money collected basically pays for what we spend on minerals.

Summary of Significant Expenses/Income

- We received \$3,101.25 from HQ for MN Section Dues. We raised the section dues beginning in 2015 from \$25 to \$35 per member.
- We spent \$1,440.74 sending the MN Section President-Elect to the Annual AIPG meeting in Phoenix, AZ.
- We donated \$250 to the AZ Section for the Annual AIPG meeting.
- The \$1,000 scholarship winner hasn't been announced yet.
- We donate approximately \$1,500 to MMEW each year. This year we donated \$984.28 towards mineral kits.
- We donated \$125 to the WI Chapter for the Frac Sand Webinar.
- We raised \$2,394.98 at the Golf Fundraiser.

Problems/Issues:

We still lose money on the monthly luncheon meetings. The average meeting loss is \$42.70 (the December meeting is not in this calculation). In 2013, the average meeting loss was \$169 and in 2012, the average meeting loss was \$201. The online registration and payments and the increase in sponsorship from \$150 to \$200 seem to help.

The cost per person for food from the Radisson increased this year (2014-2015); we agreed to look into alternative places to have the meetings.

We are not collecting enough revenue to cover the costs of StarChapter/PayPal. However, we're losing significantly less money.

Suggestions for Improvement:

Keep up the good work on obtaining sponsorships, thanks Jane!
Keep up the good work booking interesting speakers.
Provide another ethics luncheon topic in 2015.

Minnesota Section
American Institute of Professional Geologists



Section Officers & Committee Members

| | |
|--|--|
| President: | Jake Dalbec, jdalbec@amengtest.com |
| Vice-President: | Tonia O'Brien, tobrien@barr.com |
| President Elect: | Shanna Schmitt, shanna.schmitt@state.mn.us |
| Secretary/Treasurer: | Adam Krieger, adam.krieger@pacelabs.com |
| Past-President/Outreach: | Nathan Gruman, ngruman@braunintertec.com |
| Director/Communications: | Marcella Hartman, marcella.hartman@pacelabs.com |
| Director: | Tim Grape, timothy.grape@state.mn.us |
| Director/Sponsorship/Facebook: | Jane Willard, jwillard@amengtest.com |
| Director /Grant Award/Legislative/Field Trips: | Bruce Johnson, bjohnson@summite.com |
| Website/Membership: | Jake Dalbec, jdalbec@amengtest.com |
| Education: | Mike Hultgren, mhultgren@amengtest.com |
| Membership: | Damon Powers, damon.powers@target.com |

AIPG MN Section - Yearly Finances

2014 Summary by Shanna Schmitt

| Check # | Date | Transaction Description | Payment | Deposit | Verif | Balance | Comment |
|---------|-----------|------------------------------------|------------|----------|-------|------------|--|
| | | | | | | \$4,156.87 | Balance from 12/31/2013 |
| | 1/6/2014 | PayPal Fee | (30.00) | | x | \$4,126.87 | |
| | 1/7/2014 | Radisson Invoice | (1,103.49) | | x | \$3,023.38 | No Sponsor, \$19/raffle tickets |
| | 1/7/2014 | January Cash/Checks Deposit | | 412.00 | x | \$3,435.38 | |
| | 1/8/2014 | January PayPal Deposit | | 606.06 | x | \$4,041.44 | |
| 153 | 1/8/2014 | Blake Lea (travel) | (152.71) | | x | \$3,888.73 | |
| | 1/17/2014 | StarChapter Fee | (100.00) | | x | \$3,788.73 | |
| 154 | 1/21/2014 | Enchanted Rock Garden | (60.61) | | x | \$3,728.12 | |
| 155 | 2/4/2014 | Radisson Invoice | (676.19) | | x | \$3,051.93 | |
| | 2/4/2014 | February Cash/Checks Deposit | | 309.00 | x | \$3,360.93 | Incl Feb Sponsor-Pointmap, \$5 Raffle tickets |
| | 2/6/2014 | PayPal Fee | (30.00) | | x | \$3,330.93 | |
| | 2/18/2014 | StarChapter Fee | (100.00) | | x | \$3,230.93 | |
| 156 | 2/18/2014 | AIPG WI Chapter-Sponsorship | (125.00) | | x | \$3,105.93 | |
| | 2/20/2014 | February PayPal Deposit | | 334.15 | x | \$3,440.08 | |
| | 3/4/2014 | Radisson Invoice | (672.19) | | x | \$2,767.89 | |
| 157 | 3/4/2014 | March Cash/Checks Deposit | | 308.00 | x | \$3,075.89 | Incl March Sponsor-NCG Drilling, \$27 Raffle tickets |
| 158 | 3/12/2014 | Exec Meeting Lunch Reimburseme | (173.54) | | x | \$2,902.35 | |
| | 3/24/2014 | March PayPal Deposit | | 226.39 | x | \$3,128.74 | |
| | 4/9/2014 | StarChapter Fee (charged in April) | (100.00) | | x | \$3,028.74 | |
| 159 | 4/1/2014 | Raddisson Invoice | (683.32) | | x | \$2,345.42 | |
| | 4/1/2014 | April Cash/Checks Deposit | | 340.00 | x | \$2,685.42 | Incl April Sponsor-Bay West, \$32 in Raffle tickets |
| | 4/1/2014 | April PayPal Deposit | | 300.09 | x | \$2,985.51 | |
| 160 | 4/3/2014 | Nicholas Spano (National Scholars | (1,000.00) | | x | \$1,985.51 | |
| | 4/4/2014 | PayPal Fee | (60.00) | | x | \$1,925.51 | Fee for March & April |
| | 4/17/2014 | StarChapter Fee | (100.00) | | x | \$1,825.51 | |
| | 4/21/2014 | National Scholarship Reimbursement | | 1,000.00 | x | \$2,825.51 | |
| 191 | 4/21/2014 | Enchanted Rock Garden | (139.99) | | x | \$2,685.52 | |
| | 4/25/2014 | Spring Social Cash/Checks Deposit | | 329.00 | x | \$3,014.52 | |
| | 4/25/2014 | Spring Social-Axels Bonfire | (750.00) | | x | \$2,264.52 | |
| | 4/28/2014 | Spring Social PayPal Deposit | | 442.52 | x | \$2,707.04 | |
| 192 | 4/25/2014 | Shanna Schmitt - ticket rolls | (18.98) | | x | \$2,688.06 | |
| | 5/5/2014 | PayPal Fee | (30.00) | | x | \$2,658.06 | |
| | 5/6/2014 | May Cash/Checks Deposit | | 295.00 | x | \$2,953.06 | Incl May Sponsor-Legend Technical, No Raffle |
| 193 | 5/6/2014 | Raddisson Invoice | (684.19) | | x | \$2,268.87 | |
| | 5/6/2014 | May PayPal Deposit | | 400.01 | x | \$2,668.88 | |
| | 5/19/2014 | StarChapter Fee | (100.00) | | x | \$2,568.88 | |
| | 5/27/2014 | Dues from National | | 3,101.25 | x | \$5,670.13 | Member dues for 2014 from HQ |
| 194 | 5/28/2014 | IVA dba GeoSource | (984.28) | | x | \$4,685.85 | Mineral Kit Donation to MMRE |
| | 6/4/2014 | PayPal Fee | (30.00) | | x | \$4,655.85 | |
| 195 | 6/5/2014 | AIPG HQ - For AZ Conf | 0.00 | 0.00 | * | \$4,655.85 | Check Never Received - HQ will destroy if found (see 9/5/14) |
| | 6/17/2014 | StarChapter Fee | (100.00) | | x | \$4,555.85 | |
| | 6/20/2014 | Jake Dalbec | (697.00) | | x | \$3,858.85 | AIPG Conference Registration for September |
| | 7/1/2014 | Executive Meeting Lunch Reimbur | (53.01) | | x | \$3,805.84 | Fundraiser planning lunch on 6/10/14 |
| | 7/7/2014 | PayPal Fee | (30.00) | | x | \$3,775.84 | |
| | 7/17/2014 | StarChapter Fee | (100.00) | | x | \$3,675.84 | |
| | 7/2/2014 | Golf Fundraiser Deposit | | 500.00 | x | \$4,175.84 | Braun |
| 196 | 8/6/2014 | Shanna Schmitt - Fundraiser Stuff | (105.49) | | x | \$4,070.35 | Lifesavers, pencils, mineral for auction, etc. |
| 197 | 8/6/2014 | Stonebrooke Golf Course | (3,249.00) | | x | \$821.35 | Food and Golfing |
| 198 | 8/6/2014 | Stonebrooke Golf Course-Extra Di | (97.21) | | x | \$724.14 | Extra Dinner Diners |
| | 8/6/2014 | Stonebrooke Golf Course-Gift Car | (240.00) | | x | \$484.14 | First & Second Place Team Prizes |
| | 8/7/2014 | PayPal Fee | (30.00) | | x | \$454.14 | |
| | 8/9/2014 | Golf Fundraiser Deposit-US Bank | | 1,419.00 | x | \$1,873.14 | Cash & Checks Deposit |
| | 8/11/2014 | Golf Fundraiser Deposit-PP | | 4,177.01 | x | \$6,050.15 | PayPal Transfer/Deposit |
| | 8/9/2014 | Office Depot | (10.70) | | x | \$6,039.45 | Thank you notes |
| | 8/9/2014 | Byerly's | (29.40) | | x | \$6,010.05 | Stamps |
| | 9/24/2014 | Nathan Golf Donation pymnt | | 30.77 | x | \$6,040.82 | |
| | 8/17/2014 | StarChapter Fee | (100.00) | | x | \$5,940.82 | |
| 199 | 8/18/2014 | Shanna - Planning Bkft Reimburse | (57.00) | | x | \$5,883.82 | |
| | 8/25/2014 | Enchanted Rock Garden | (59.54) | | x | \$5,824.28 | Raffle/Speaker gifts through end of year |

| \$\$\$ Loss | # RSVPs | # Signed In | # Invoiced for | no shows fi walkins | students | Talk Title | |
|------------------------|------------|-------------|----------------|---------------------|----------|------------|--|
| January (\$85.43) | 45 | 57 | 58 | 2 | 15 | 1 | Creation of the North and East Metro Groundwater Management Area 2 free (1 speaker, 1 student)] |
| February (33.04) | 27 | 26 | \$500/min | 8 | 6 | 3 | Board of AELSLAGID Updates [6 free (1 speaker, 3 student, 2 sponsor)] |
| March (137.80) | 25 | 24 | \$500/min | 4 | 3 | 1 | Discovery of French Saltpeter Caves in Minnesota [3 free (1 speaker, 1 student, 1 sponsor)] |
| April (43.23) | 26 | 29 | \$500/min | 1 | 5 | 0 | The Pebble Copper Porphyry Deposit, SW Alaska [3 free (1 speaker, 2 sponsor)] |
| Spring Social (118.47) | | 29 | n/a | | | 2 | |
| May 10.82 | 30 | 28 | 30 | 5 | 2 | 0 | Overview of the MN Fertilizer Management Plan [3 Free (2 speakers, 1 sponsor)] |
| Golf Fundraiser | | | | | | | 2,394.98 |
| golf expenses | (3,731.80) | | | | | | |
| income | 6,126.78 | | | | | | |
| net | 2,394.98 | | | | | | |



Officer/Committee Annual Report

Name: Mike Hultgren

Date: 12/17/14

Position: Chair, Education Committee

2014 Accomplishments/Activities/Duties: The education committee did not meet in 2014. My focus continues to be the Minnesota Center for Mineral Resource Education (MCMRE) and occasional geology speaking engagements. I completed my second of three years as the Vice Chair, Administration, for MCMRE. In my position, I am responsible for keeping track of the finances of the MCMRE and providing input to the board, as necessary. The MCMRE holds meetings through the year on a quarterly basis. This year the Minnesota Mineral Education Workshop (MMEW) was held in Marshall, and the section contributed 65 mineral hardness kits to the teachers at the workshop. Due to their financial situation, the AIPG Foundation did not provide us with any matching funds this year, so our supply of hardness kits has dwindled to nothing. I did not receive any requests for the hardness kits this year, other than MMEW. Nathan has had success in working with U. of St. Thomas to establish a student chapter of AIPG.

Bruce Johnson continues to spearhead the scholarship program; Jim Simonet, Keith Rap, Damon Powers and Jake Dalbec assisted with the review of the applications this year. The number of applications was improved this year, although the candidates were not as strong as past ones. The AIPG scholarship was again awarded to a student from Winona State.

Problems/Issues: I still don't receive information regarding geology speaking engagements for updating the database, so I have abandoned this effort. I am not aware of anyone contacting us from the AIPG website this past year. A better effort could be made to get the word out that we are an available resource; however, I have not been able to attend the MMEW over the past several years to "advertise" for us. We had better numbers of students applying for our scholarship this year, so efforts to contact the various geology departments that we have money available appears to be working. Nathan's efforts in connecting with university geology departments appear to have been successful at St. Thomas.

Suggestions for Improvement: It appears that efforts to work with local college students have starting paying dividends. I believe that someone else should take over as Education Chair, as I have not had time to dedicate myself to this role.



Officer/Committee Annual Report

Name: Bruce Johnson

Date: December 17, 2014

Position: Chair Student Grant Subcommittee

2014 Accomplishments/Activities/Duties: Successfully conducted the 2014 Student Grant Award application review by six AIPG members. We received four complete applications from student at Winona State, St. Cloud State University, Carleton and UMD. The subcommittee has elected to award the 2014 Student Grant to Ms. Anna Frankowski from Winona State. All the candidates were very strong, but Anna references (Academic and Peer) were very strong and her involvement in related projects and organizations has made her the top candidate.

Summary of Significant Expenses/Income The expense associated with the Student Grant (\$1,000) is supplemented by the Golf Fundraiser.

Problems/Issues: We did receive four complete applications from nine institutions. We need to encourage more of the contacted schools to submit applications. We should also determine whether there are others we should put on the list. The list currently includes: Gustavas, Carleton, Macalester, St. Cloud State University, St. Thomas, University of Minnesota (Twin Cities, Morris and Duluth) and Winona.

Suggestions for Improvement: Opening it to students to apply directly (could be many applications and harder to verify) opposed to getting a reference from the professors (one per institution).

Section Officers & Committee Members

| | |
|--|--|
| President: | Jake Dalbec, jdalbec@amengtest.com |
| Vice-President: | |
| President Elect: | Shanna Schmitt, shanna.schmitt@state.mn.us |
| Secretary/Treasurer: | |
| Past-President/Outreach: | Nathan Gruman, ngruman@braunintertec.com |
| Director/Communications: | Marcella Hartman, marcella.hartman@pacelabs.com |
| Director: | Tim Grape, timothy.grape@state.mn.us |
| Director/Sponsorship/Facebook: | Jane Willard, jwillard@amengtest.com |
| Director /Grant Award/Legislative/Field Trips: | Bruce Johnson, bjohnson@summite.com |
| Website/Membership: | Jake Dalbec, jdalbec@amengtest.com |
| Education: | Mike Hultgren, mhultgren@amengtest.com |
| Membership: | Damon Powers, damon.powers@target.com |



Officer/Committee Annual Report

Name: *Jake Dalbec*

Date: *December 17, 2014*

Position: *President-Elect and Webmaster*

2014 Accomplishments/Activities/Duties:

- Administration of all announcements, job offers, meetings, luncheons, and events through the website.
- Continued building and modifying online database of nonmembers and members.
- Began posting photos and presentation materials online.
- Assisted President, Vice President, Sponsorship Chair, and Communications Chair with position duties.
- Helped facilitate AIPG Golf Tournament.
- Continued organizing quarterly happy hours with geology students and professionals at the Republic.

Summary of Significant Expenses/Income

- Starchapter expenses are at least \$100/month.
- Golf tournament raised about \$2,500 for education fund.

Problems/Issues:

- Online luncheon/meeting registration issues:
 - Deterred registrants due to lack of experience with online registration process.
 - Denied registration based on bad system inputs (event related or registrant related).
 - Inability to easily register multiple members and guest at once.
- Individually assisting members with website issues (not efficient).
- Delegating communication tasks (announcements, advertising luncheons, advertising jobs, advertising events, advertising partner organization events).
- Reviewing and approving job advertisements (i.e. timeliness).

Suggestions for Improvement:

- Establish educational document in addition to the original website rollout instructions.
- Coordinate with Starchapter to modify customized ticketing options.
- Program automatic email blasts as soon as events are added to the calendar.
- Combine the roles of Secretary, Communications Chair, and Webmaster into one role because they are all close related based on the function of our website and the role of Secretary.
 - This would create a new elected officer position that would split the Secretary/Treasurer role and combine the appointed positions of Communications Chair and Webmaster with Secretary.
 - For a new elected officer position, the Section By-Laws would need to be amended though approval by 2/3 of the Section Executive Committee and subsequent approval by the national Secretary of AIPG.
 - This would eliminate redundancy or confusion as to who should send out communications and when.
 - I recommend the modified *Secretary* position be at least a 2-year term of service.
 - If the suggested roles can't be combined, the Webmaster could be nominated by the newly elected Secretary-Treasurer and appointed by the newly acting President for a 2-year term.

Minnesota Section
American Institute of Professional Geologists

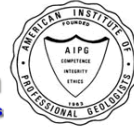


2015 Section Officers & Committee Members

President: Jake Dalbec, jdalbec@amengtest.com
Vice-President: Tonia O'Brien, tobrien@barr.com
President Elect: Shanna Schmitt, shanna.schmitt@state.mn.us
Secretary/Treasurer: Adam Krieger, Adam.Krieger@pacelabs.com
Past-President/Outreach: Nathan Gruman, ngruman@braunintertec.com
Director/Communications: Marcella Hartman, marcella.hartman@pacelabs.com
Director: Tim Grape, timothy.grape@state.mn.us
Director/Sponsorship/Facebook: Jane Willard, jwillard@amengtest.com
Director /Grant Award/Legislative/Field Trips: Bruce Johnson, bjohnson@summite.com
Website/Membership: Jake Dalbec, jdalbec@amengtest.com
Education: Mike Hultgren, mhultgren@amengtest.com
Membership: Damon Powers, damon.powers@target.com

2014 Section Officers & Committee Members

President: Nathan Gruman, ngruman@braunintertec.com
Vice-President: Tonia O'Brien, tobrien@barr.com
President Elect: Jake Dalbec, jdalbec@amengtest.com
Secretary/Treasurer: Shanna Schmitt, shanna.schmitt@state.mn.us Past-
President/Outreach: Nathan Gruman, ngruman@braunintertec.com
Director/Communications: Marcella Hartman, marcella.hartman@pacelabs.com
Director: Tim Grape, timothy.grape@state.mn.us
Director/Sponsorship/Facebook: Jane Willard, jwillard@amengtest.com
Director /Grant Award/Legislative/Field Trips: Bruce Johnson, bjohnson@summite.com
Website/Membership: Jake Dalbec, jdalbec@amengtest.com
Education: Mike Hultgren, mhultgren@amengtest.com
Membership: Damon Powers, damon.powers@target.com



Executive Committee Meeting Notes December 20, 2013

AIPG MN Section Business Meeting Called to Order at 11:51 AM

- No quorum
- Disbanded Business Meeting

AIPG MN Section Executive Committee Meeting called to Order at 11:52 AM.

- Attendees included: Bruce Johnson, Nathan Gruman, Mike Hultgren, Kelton Barr, Tonia O'Brien, Paula Berger, Andrew S, Jake Dalbec, Jane Willard, Mary Sitko, Tim Grape, and Shanna Schmitt.

Motion to Approve 12/17/2012 and 3/28/2013 Executive Meeting Minutes by Shanna Schmitt.
Seconded by Jake Dalbec. Motion Approved.

President's Annual Report summary by Nathan Gruman.

- Would like to increase section membership.
- Noting that section officers are supposed to be CPGs.
- Discussed setting up an Ernie Lehmann scholarship fund. Funds contributed by the section, corporations, etc.

Vice-President/Webmaster's Annual Report summary by Jake Dalbec.

- New website is up and seems to be running smoothly. Will set up training for additional people.

Secretary/Treasurer's Annual Report summary by Shanna Schmitt.

- Losing less money at the last 2 luncheons we've had since starting the online registration.

Education Committee's Annual Report summary by Mike Hultgren.

- The National AIPG Foundation does not have money this year. MCMRE/MMEW will be asking for a larger donation from our section this year.

Student Grant Subcommittee's Annual Report summary by Bruce Johnson.

- Discussion about grant vs. scholarship and having one of each.

Motion to have the AIPG MN Section pay for lunch by Shanna Schmitt. Seconded by Paula Berger.
Motion Approved.

Next Executive Committee meeting set for Friday, March 7, 2013.

Meeting adjourned at 1:08 PM.



Officer/Committee Annual Report

Name: Nathan D. Gruman, PG

Date: December 20, 2013

Position: President

2013 Accomplishments/Activities/Duties:

- Held monthly luncheon meetings in January – June, September – December.
- Donated \$ to the Minnesota Minerals Education Workshop to purchase mineral hardness test kits and provide support for the workshop.
- Golf summer Fund-raiser raised \$ for education
- Hosted annual Spring Social at Pace Analytical
- Selected our annual \$1,000 Student Grant Recipient (Mr. Blake Lea at Winona State)
- Implemented StarChapter web-hosting services for managing and upgrading our web-site
- Hosted four Happy Hours (networking w/ students) at Republic Bar in Minneapolis
- Held joint meeting with AWG
- Coordinated joint meeting with SME
- Sponsored Frac Sand Air Quality webinar with AIPG-WI, AGI, and SME
- Co-hosted Fall Field Trip with MGWA and AWG

Problems/Issues:

- Section membership: Poor dues membership
- Locating student grant applicants
- Improved; however, low involvement of students in our chapter
- Lack of coordination with AIPG-National (e.g. lack of reporting to TPG)
- Difficulty finding new chapter officers each year

Suggestions for Improvement:

- Hold a fundraising event in 2014
- Increase outreach to university professors to encourage student membership
 - Establish student sections
- Coordinate a training event for announcements through web-site
- Announce new members on website and/or meetings agendas
- Change Spring Social from a talk/presentation to a networking event (offer some free drinks)
- Potential to reduce number of meetings to quarterly and host an out-state meeting
- Establish scholarship for students and grant-funding for graduating soon-to-be-professionals
- Establish a corporate sponsorship program



Officer/Committee Annual Report

Name: Jake Dalbec

Date: 12/20/2013

Position: Vice President and Webmaster - 2013

2013 Accomplishments/Activities/Duties:

- Successfully organized 9 monthly luncheons
- 1 social in April
- Successful implementation of new “speaker thank you” and luncheon raffle program for rocks and minerals – A big THANK YOU to Shanna Schmitt for spearheading this every luncheon!!!
- Routine quarterly happy hours have been established and will continue at the Republic for students and AIPG members to enjoy together
- Implementation of a new website system through StarChapter - realized benefits have included:
 - Member and non-member database management capabilities
 - Online registration, tracking, and payment for events (no more RSVPs lost in emails)
 - Editing privileges for all interested Executive Committee Members (if someone has a particularly busy schedule and a website task needs completion, others can step in)
 - Smart calendar and archiving features (events and classified ads automatically expire according to date and are automatically archived for reference)
 - Opportunity for website users to directly post job opportunities to the website for one-step approval by a website administrator
 - Less email correspondence needed amongst Executive Committee members for planning a luncheon (each Executive Committee member can access and edit many relevant luncheon details as needed)

Problems/Issues:

1. Highly variable luncheon attendance and declining monthly attendance toward the end of 2013
2. Untimely and inconsistent advertisement of luncheon events
3. Increasing involvement of students and young professionals
4. Website tasks not well distributed yet amongst Executive Committee Members
5. Member participation in online registration and engagement in individual website profile
6. Protocol for “Reply to” email address on mass emails generated from website should be established



Suggestions for Improvement:

- Highly variable luncheon attendance and declining monthly attendance toward the end of 2013:
 - **A more concerted effort should be made for advertisement of the monthly luncheons. Perhaps a task force could be assembled to come up with simple and cost-effective ways to advertise our upcoming luncheons which serve as advertisement alternatives to mass emails and the website. Proactive scheduling of speakers and sponsors for luncheons well into the future will encourage advertisement of the luncheons with plenty of time to spare. Also, a systematic review of past luncheon topics should be made to examine what have been the best luncheon topics with regard to turnout. Similar or follow-up “hot” topics could be targeted multiple times a year. Joint luncheons and meetings with other organizations could also help too.**
- Untimely and inconsistent advertisement of luncheon events:
 - **We should establish a predictable schedule for advertisement of each luncheon (i.e. deadlines). Consistency can also be improved by advance scheduling of luncheon speakers.**
- Increasing involvement of students and young professionals:
 - **Happy hour networking events, scholarship opportunities, career fair opportunities, mentoring opportunities, campus outreach, and recruitment of students to section positions could all be part of a systematic approach to retain students and young professionals.**
- Website tasks are not well distributed yet amongst Executive Committee Members:
 - **As Webmaster, I will work more closely with the section President in 2014 to delegate website tasks to other Executive Committee Members and ensure the tasks are being completed rather than select individuals managing all website tasks, which effectively disengages others from section functions.**
- Member participation in online registration and engagement in individual website profile:
 - **Member training, reminders, and demonstrations may still be needed in 2014 regarding use of the section website.**
- Protocol for “Reply to” email address on mass emails generated from website should be established
 - **An Executive Committee member discussion should occur regarding which Executive Committee Member email addresses should be included as “Reply to” email addresses for particular types of mass emails, notifications, and advertisements.**



Officer/Committee Annual Report

Name: Shanna Schmitt

Date: December 20, 2013

Position: Secretary/Treasurer

2013 Accomplishments/Activities/Duties:

Maintained records of monthly meetings, Executive Committee meetings, and Business meetings.

Thanks to Paula for filling in for me in October!

Problems/Issues:

We still lose money at the monthly luncheon meetings. Average meeting loss is \$169 for the year. Average meeting **profit** since we started the online registration/payments in November is \$58. This is better than the 2012 average meeting loss of \$201.

- Total monthly luncheon meeting loses for 2013= \$1,521.13 (less than 2012!)
- We got \$2,967.50 from HQ as MN Section Dues.
- We spent \$1,424.55 sending the MN Section President to the Annual AIPG meeting
- We haven't announced the \$1,000 student scholarship yet.
- We donate approximately \$1,500 to the MMEW each year. In 2013, we donated \$980 towards mineral kits.
- We donated \$250 to the Colorado Section for the Annual AIPG meeting.
- **We raised \$2,394.43 at the Golf Fundraiser!!!**

We seem to be doing much better with meeting losses since, but we only have 2 months to base it on.

Suggestions for Improvement:

Keep up the good work on sponsorships, thanks Jane!

Keep booking interesting speakers for a variety and for relevant topics.

AIPG MN Section - Yearly Finances

2013 Summary from Shanna Schmitt

| Check # | Date | Transaction Description | Payment | Deposit | Balance | Comment |
|---------|-----------|-----------------------------------|------------|----------|--------------|--|
| | | | | | \$6,724.46 | |
| | 1/8/2013 | Withdrawal | (100.00) | | x \$6,624.46 | Extra Petty Cash for Large Attendance Meeeing Tomorrow |
| 128 | 1/9/2013 | Radisson-Jan Luncheon | (1,408.16) | | x \$5,216.30 | |
| | 1/9/2013 | Deposit-Jan Luncheon | | 1,560.00 | x \$6,776.30 | Incl Jan Sponsor-Barr Engineering & \$100 back & \$50/raffle |
| | 1/22/2013 | Deposit-March Sponsor | | 250.00 | x \$7,026.30 | March Sponsor-Braun Intertec Corp. |
| | 2/4/2013 | VISI Payment | (90.00) | | x \$6,936.30 | Online payment (ref. 1998737) |
| 129 | 2/5/2013 | Radisson-Feb Luncheon | (796.25) | | x \$6,140.05 | |
| | 2/5/2013 | Deposit-Feb Luncheon | | 686.00 | x \$6,826.05 | Incl Feb Sponsor-3D Geophysics & \$32/raffle |
| | 3/5/2013 | Radisson-March Luncheon | (745.05) | | x \$6,081.00 | |
| | 3/5/2013 | Deposit-March Luncheon | | 272.00 | x \$6,353.00 | \$27/raffle |
| 130 | 3/5/2013 | Bruce Johnson | (97.50) | | x \$6,255.50 | Past-President Award for Paula Berger |
| | 3/28/2013 | Chatterbox Pub | (100.00) | | x \$6,155.50 | Exec Committee Meeting |
| | 4/1/2013 | StarChapter Setup Fee | (799.00) | | x \$5,356.50 | |
| | 4/2/2013 | Deposit-April Luncheon | | 605.00 | x \$5,961.50 | No Sponsor & \$50/raffle |
| | 4/2/2013 | Radisson-April Luncheon | (1,011.31) | | x \$4,950.19 | |
| | 4/2/2013 | Enchanted Rock Garden | (20.92) | | x \$4,929.27 | |
| | 4/23/2013 | VISI Payment | (90.00) | | x \$4,839.27 | |
| | 5/9/2013 | Office Max | (12.86) | | x \$4,826.41 | |
| | 5/13/2013 | Enchanted Rock Garden | (18.24) | | x \$4,808.17 | |
| | 5/14/2013 | Deposit-Dues from National | | 2,967.50 | x \$7,775.67 | |
| | 5/14/2013 | Deposit-May Luncheon | | 435.00 | x \$8,210.67 | Incl May Sponsor-Regenis & \$7/raffle |
| 132 | 5/14/2013 | Radisson-May Luncheon | (705.40) | | x \$7,505.27 | |
| | 5/17/2013 | StarChapter Fee | (100.00) | | x \$7,405.27 | |
| 133 | 5/23/2013 | Damon Powers-Past Pres Hamme | (47.50) | | x \$7,357.77 | Past-President Award for Paula Berger |
| 134 | 5/31/2013 | Enchanted Rock Garden | (300.00) | | x \$7,057.77 | |
| | 6/5/2013 | Deposit-Spring Social | | 972.00 | x \$8,029.77 | |
| 136 | 6/4/2013 | Paula Berger-Social Reimburseme | (625.89) | | x \$7,403.88 | |
| 137 | 6/5/2013 | Jim Miller-Social Expenses | (112.97) | | x \$7,290.91 | |
| 138 | 6/13/2013 | IVI dba GeoSource-MMREC | (980.00) | | x \$6,310.91 | |
| | 6/17/2013 | StarChapter Fee | (100.00) | | x \$6,210.91 | |
| | 7/15/2013 | Deposit-May Luncheon | | 15.00 | x \$6,225.91 | |
| 139 | 7/12/2013 | Nathan Gruman-National Meeting | (1,424.55) | | x \$4,801.36 | |
| | 7/17/2013 | StarChapter Fee | (100.00) | | x \$4,701.36 | |
| | 7/29/2013 | VISI Payment | (90.00) | | x \$4,611.36 | |
| | 8/1/2013 | Golf Fundraiser Deposit | | 5,300.00 | x \$9,911.36 | (\$4,750 registration, \$140 mulligans, \$410 auction) |
| 135 | 8/1/2013 | Golf Fundraiser Expenses (Curt Hu | (448.01) | | x \$9,463.35 | Signs, prizes, etc. |
| | 8/8/2013 | Golf Fundraiser Deposit | | 410.00 | x \$9,873.35 | (\$375 registration, \$35 auction) |
| 141 | 8/5/2013 | Golf Fundraiser Expenses (Curt Hu | (3,117.56) | | x \$6,755.79 | Oak Glenn Invoice |
| | 8/19/2013 | StarChapter Fee | (100.00) | | x \$6,655.79 | |
| | 8/27/2013 | Golf Fundraiser Deposit | | 230.00 | x \$6,885.79 | (\$100 mulligans, \$130 auction) |
| | 9/3/2013 | Golf Fundraiser Deposit | | 20.00 | x \$6,905.79 | (\$20 mulligans) |
| | 9/3/2013 | Deposit-Sept Luncheon | | 710.00 | x \$7,615.79 | Incl Sept Sponsor-AET & \$15/raffle |
| 142 | 9/3/2013 | Radisson-Sept Luncheon | (1,264.03) | | x \$6,351.76 | |
| | 9/3/2013 | M'Or Designs (minerals) | (35.39) | | x \$6,316.37 | |
| | 9/17/2013 | StarChapter Fee | (100.00) | | x \$6,216.37 | |
| 144 | 9/26/2013 | AIPG National | (250.00) | | x \$5,966.37 | National Meeting Sponsorship |

| \$\$\$ Loss | # RSVPs | # Signed In | # Invoiced for | no shows fi | walkins | students | Talk Title |
|-----------------|---|-----------------------|-------------------------|-------------|---------|----------|---|
| January | 73 | 73 | 75 | 9 | 13 | 0 | An Overview of PolyMet Mining's Northmet Project in the Duluth Complex |
| \$51.84 | | | | | | | [3 free (1 speaker, 1 student, 1 sponsor)] |
| February | 35 | 34 | 38 | 8 | 8 | 0 | Passive-Aggressive Geophysics: An Evaluation of the Horizontal-to-Vertical Spectral Ratio (HVSR) Passive Seismic Method for Determining Glacial Deposit Thickness in MN |
| (\$110.25) | | | | | | | [4 free (2 sponsor, 1 speaker, 1 raffle redemption)] |
| March | 38 | 26 | 38 | 13 | 3 | 11 | Innovations in Geothermal Electricity Generation: CO2-Based Geothermal Heat Mining and Waste Energy Recovery from Hydrocarbon Production |
| (\$223.05) | | | | | | | [13 free (1 sponsor, 1 speaker, 11 students)] |
| April | 50 | 48 | 50 | 18 | 12 | 5 | Quantifying the Soil-Rock Interface |
| (\$406.31) | | | | | | | [6 free (1 speaker & 5 students)] |
| May | 21 | 23 | 23 | 4 | 7 | 4 | Establishing a Lysimeter Network in SE MN to Assess Nitrate Transport Through the Root Zone of Agricultural and Non-Agricultural Soils |
| (\$255.40) | | | | | | | [6 free (1 speaker, 1 sponsor & 4 students)] |
| Spring Social | 32 attendees, 1 speaker (free) & 1 student (free) | | | | | | The Copper-Nickel Deposits of the Duluth Complex |
| (\$66.86) | raffle \$332.00 | registration \$640.00 | | | | | |
| Golf Fundraiser | auction \$575.00 | mulligans \$260.00 | registration \$5,125.00 | | | | |
| \$2,394.43 | | | | | | | |
| September | 45 | 50 | 51 | ? | ? | 6 | Contaminants of Emerging Concern in Shallow Groundwater in Minnesota |
| (\$554.03) | | | | | | | [9 free (1 speaker, 2 sponsors & 6 students)] |

| | | | | | | | |
|---------------|------------|------------------------------|----------------------|--------------------|---|------------|--|
| | 10/1/2013 | Deposit-October Luncheon | | 550.00 | x | \$6,516.37 | No Oct Sponsor & \$40/raffle |
| 143 | 10/1/2013 | Radisson-October Luncheon | (691.28) | | x | \$5,825.09 | |
| | 10/4/2013 | PayPal Fee | (30.00) | | x | \$5,795.09 | |
| | 10/17/2013 | StarChapter Fee | (100.00) | | x | \$5,695.09 | |
| | 11/4/2013 | Sponsor-November | | 200.00 | x | \$5,895.09 | Nov Sponsor-Belair |
| | 11/5/2013 | Deposit-November Luncheon | | 376.00 | x | \$6,271.09 | \$15/raffle |
| 146 | 11/4/2013 | Radisson-November Luncheon | (601.67) | | x | \$5,669.42 | |
| 145 | 11/4/2013 | Enchanted Rock Garden | (40.23) | | x | \$5,629.19 | |
| | 11/6/2013 | PayPal Fee | (30.00) | | x | \$5,599.19 | |
| | 11/18/2013 | StarChapter Fee | (100.00) | | x | \$5,499.19 | |
| 147 | 11/21/2013 | August Excom Breakfast | (66.97) | | x | \$5,432.22 | |
| | 11/29/2013 | StarChapter Domain Fee | (24.95) | | x | \$5,407.27 | |
| | 12/23/2013 | Radisson-November Adjustment | (80.00) | | | \$5,327.27 | Extra \$80 to meet the Food & Beverage Minimum |
| | 12/19/2013 | November PayPal Xfer | | 263.24 | | \$5,590.51 | |
| | 12/3/2013 | VISI | (90.00) | | x | \$5,500.51 | |
| | 12/4/2013 | PayPal Fee | (30.00) | | x | \$5,470.51 | |
| 148 | 12/3/2013 | Radisson-December Luncheon | (665.98) | | x | \$4,804.53 | |
| | 12/17/2013 | StarChapter Fee | (100.00) | | x | \$4,704.53 | |
| | 12/20/2013 | Deposit-December Luncheon | | 393.00 | | \$5,097.53 | Incl Dec Sponsor-HIG \$30/raffle |
| | 12/20/2013 | December PayPal Xfer | | 232.76 | | \$5,330.29 | |
| | 12/20/2013 | AIPG Excom Mtg | | | | \$5,330.29 | Chatterbox Club |
| | | | | | | \$5,330.29 | |
| | | | | | | \$5,330.29 | |
| Totals | | | (\$17,841.67) | \$16,447.50 | | | |

| | | | | | | | |
|----------|----|----|------|---|----|---|--|
| October | ? | 32 | ? | ? | ? | 3 | Sustaining MN's Water Resources for the Future |
| (141.28) | | | | | | | [4 Free (1 speaker, 3 Students)] |
| November | 20 | 29 | 35.7 | 1 | 10 | 1 | Miocene Rift-Basin Lakes of the Lake Mead, Nevada Region |
| 157.57 | | | | | | | [3 Free (1 speaker, 1 sponsor, 1 Student)] |
| December | 19 | 26 | 35.7 | 1 | 7 | 1 | The Photograph is Showing What? |
| (40.22) | | | | | | | [2 Free (1 speaker/sponsor, 1 Student)] |

Expenses

| | |
|---------------------------------|--------------------|
| Radisson expenses | (7,969.13) |
| Golf Fundraiser expenses | (3,565.57) |
| Spring Social expenses | (925.89) |
| Scholarship | |
| Awards | (259.78) |
| Web Fee's | (2,073.95) |
| Bank Fees | |
| Donations (meetings) | (250.00) |
| Donations (mineral kits) | (980.00) |
| Excomm Mtgs/HH/etc. | (166.97) |
| AIPG Annual Meeting Travel | (1,424.55) |
| Speaker Travel Expenses | (112.97) |
| Office General (incl projector) | (112.86) |
| Total | (17,841.67) |

Investments

| | |
|-----------------------|------------------|
| 1 Year CD | 5,000.00 |
| CD Interest in 2013 | 5.00 |
| Income | |
| Luncheons | 6,548.00 |
| Spring Social | 972.00 |
| Golf Fundraiser | 5,960.00 |
| National Dues | 2,967.50 |
| Total | 16,447.50 |
| Balance in Checking | 5,330.29 |
| Petty Cash for Change | 100.00 |
| Total Assets | 10,435.29 |

Officer/Committee Annual Report

Name: Mike Hultgren

Date: 12/17/13

Position: Chair, Education Committee

2013 Accomplishments/Activities/Duties: The education committee did not meet in 2013. My focus continues to be the Minnesota Center for Mineral Resource Education (MCMRE) and occasional geology speaking engagements. I completed my first of three years as the Vice Chair, Administration, for MCMRE. In my position, I am responsible for keeping track of the finances of the MCMRE and providing input to the board, as necessary. The MCMRE holds meetings through the year on a quarterly basis. This year the Minnesota Mineral Education Workshop (MMEW) was held in Hibbing, and the section contributed 75 mineral hardness kits to the teachers at the workshop. A positive development is that the Minnesota DNR will be taking charge of the operations of the MMEW again starting next year, when the MMEW will be in Marshall. Due to their financial situation, the AIPG Foundation did not provide us with any matching funds this year, so our supply of hardness kits is down to about six. I have been a regular speaker (4 times each school year) at Cornelia Elementary in Edina, and the Edina Community Education group continues to contact me occasionally for geology speaking opportunities.

Bruce Johnson continues to spearhead the scholarship program; Jim Simonet, Keith Rapp and me assist with the review of the applications. We only had two applicants for the AIPG scholarship this year, with students from St. Cloud State and Winona State applying. The scholarship was awarded to Blake Lea from Winona State.

Problems/Issues: I continue to not receive information regarding geology speaking engagements for updating the database. I am not aware of anyone contacting us from the AIPG website this past year. A better effort could be made to get the word out that we are an available resource; however, I have not been able to attend the MMEW over the past several years to "advertise" for us. Additionally, we continue to get limited numbers of students applying for our scholarship. A stronger effort needs to be made to inform the various geology departments around the state that we have money available.

Suggestions for Improvement: I have the same suggestions as last year; that is to establish a relationship with some of the geology departments of the universities in the Twin Cities area. These efforts should be made to connect with more university students as to the importance of the AIPG in their future and our presence as a resource for them.


Minnesota Section
American Institute of Professional Geologists
Officer/Committee Annual Report

Name: Bruce Johnson

Date: 12/20/2013

Position: Student Grant Subcommittee Chair/Member Education Committee

2013 Accomplishments/Activities/Duties:

We received the following three complete applications this year:

Blake Lea Winona State University; and,

Cory Anderson St. Cloud State University.

We had four independent reviews of the applications (with letter) along with a Peer and Faculty Reference and as always we had two very impressive candidates. We elected to award the 2013 Student Grant to Mr. Lea of Winona State University. Mr. Lea will be accepting his award at the January 2014 meeting.

Problems/Issues:

We need to put a space on the application for an email address and phone number. Contact with the candidates has been more difficult this year and this may reduce this problem.

We need to determine whether we start to send applications to Bemidji State (Environmental studies with a geology Minor) and Moorhead State (Geoscience emphasis in geology)

We only received two applications from nine institutions. We need to have a more proactive approach with these institutions.

Suggestions for Improvement:

Open for discussion.