

AIPG Minnesota Section Executive Committee

Meeting Minutes – 01-20-2022

Attending the meeting: Ben Czeck, Marian Kramer, Rebecca Ryser, Dan Hunter, Alex Blel, Curtis Hudak, Paula Berger, Jon Berger, and Jeffrey Neisse.

The Meeting was called to order at 3:05 PM.

1. Discussed rescheduling the meeting. However, we were able to start the meeting at 4:45.
2. We discussed DEI/Cultural Moments and whether this is something we want to do at the beginning of our meetings.
3. Reviewed the Section history:
 - a. The MN Section was established on October 25, 1965. The Minnesota Section and the Wisconsin Section merged on September 24, 1970 into the Minnesota-Wisconsin Section. The Minnesota-Wisconsin Section then split into separate state sections on January 1, 1988.
4. Reviewed the Bylaws:
 - The MN Section of AIPG's current Bylaws went into effect on August 7, 2017.
 - Section meetings may not conflict with the Annual Meeting of the Institute (AIPG National).
 - The annual membership meeting shall be held in November or December and there must be at least 60 days notice.
 - Section meetings may be called by the President or the Executive Committee, with 5 days notice.
 - A quorum for Section meetings is 10% of the voting members.
 - Voting members include Certified Professional Geologists (CPG), Professional Members (MEM), and Early Career Professionals (ECP). Associate Members (AS) and Student Members (SA) are excluded from voting.
 - The Executive Committee shall meet at least 4 times per year (may include the annual meeting).
 - A quorum for Executive Committee meetings is a majority of the officers/directors (5 officers and 6 directors).
 - 4 required committees: Screening, Nominating, Regulations & Legislation, and Membership
 - The committee chairs are appointed by the President on an annual basis
 - Committee chairs shall appoint at least 2 members with the consent of the President
 - Other committees (special/ad hoc)
 - Other committees may be formed by the Executive Committee or the President at any time (and dissolved at any time)
 - Special committees or ad hoc committees may be established by the President. Unless extended or renewed by affirmative action of the Executive Committee, each such committee shall complete its work within, and shall automatically be discharged at the conclusion of the term of the President.

5. Reviewed Robert's Rules of Order
 - a. [Roberts Rules of Order - Simplified](#)
 - b. Additional Guidance:
 - i. [Robert's Rules of Order - SDSU](#)
 - ii. [Mastering the 3 Most Important Motions](#)
 1. 7-minute video discussing the Main Motion, an Amendment to the Main Motion, and the Amendment to the Amendment to the Main Motion. Partially trying to sell her DVD but good overview of these 3-motions.
6. Ben appointed new Directors:
 - a. Patrick Sweeney
 - b. John Berger
 - c. Dan Hunter, Past President
7. Discussed frequency of Executive Committee meetings
8. Discussed upcoming technical talks
9. Discussed Minnesota Academy of Science Annual Science Fair-MN AIPG Sponsorship
 - a. Free to Sponsor Awards; however, a small donation (\$50-\$200) to MAS is a nice gesture.
 - b. Awards can be whatever we want them to be. Can only be for Projects in relation to Geology (assuming there is one) or equivalent fields and can be anything from just a Certificate from AIPG-MN to A Certificate and Award (e.g., cash, gift cards, fossils, etc.).
 - c. Mortenson Environmental will probably sponsor again this year, last year Mortenson gave out three awards for Environmental related Projects and a Certificate and Fossil. Ben/Mortenson is planning on doing the same thing this year.
 - d. We do not need to provide Judges. We can if anyone would like to, although last year Mortenson just let MAS' judges and volunteer judges assign the awards based on a rubrik Ben put together. That's the easiest option as there's hundreds of Projects to review. Ben still had access to look at different Projects and the students recorded presentations which was a fun opportunity.
10. Discussed Ethics Training for PG re-licensing
 - a. A Major reason why we have continued support in AIPG is to provide PDHs and specifically, 2-hours of professional ethics training to keep our PGs current when it comes to licensure renewals. Re-licensure is due at the end of June so we need to schedule ethics trainings for our members.
 - i. [Ethics Article](#) in AIPG-TPG on Page 28.
 - b. "You must have 2 professional development hours dedicated to professional ethics that you obtained on or after July 1 of the current period in order to

renew for the next. If you do not have ethics hours, you must obtain them before you can renew”

- c. “Board office does not have a listing of ethics continuing education opportunities. The Board does have [links to the professional societies and national councils](#). Many of these offer ethics courses (and membership is not necessarily required). As with all other continuing education activities, it is up to licensees/certificate holders to use their judgment to determine whether a particular course or activity meets the [statutory requirements](#) for continuing education.”

Both above descriptions were from the [Minnesota Board of AELSLAGID FAQ](#)

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- d. The PG Licensure Renewal Form can be found [here](#).
 - i. All licenses and certificates expire on 6/30/2022 (*I think they forgot to update this form with the correct year*).
 - ii. You need 24 PDH earned on or after July 1, 2020, including 2 hours of ethics.

11. Committee Chair Updates

- i. Screening Committee – Unappointed
- ii. Nominating Committee – Unappointed
- iii. Regulation and Legislative/ASBOG Committee – Keith Rapp
- iv. Membership Committee – Paula Berger
- v. Newsletter Committee – Lauren Larkin
- vi. Fundraising Committee – Curtis Hudak
- vii. Education Committee – Bruce Johnson
- viii. DE&I Committee – Dan Hunter
 - 1. Meeting Wednesday, January 26th, 2022
- ix. Mapping Committee – Jake Dalbec

12. Joint WI/MN Field Trip – September 2022

- a. First Joint Meeting to discuss Field Trip is scheduled for Thursday, January 27th, 2022 if anyone is interested and available to join.
- b. Possibly will be looking for Speaker and Field Trip Ideas. Current rough plan is:
 - i. Coordinate lodging and conference accommodations near LaCrosse, WI for overnight attendees with a day option available.
Friday – Evening Reception with Appetizers and Refreshments
Saturday – Four 30-minute presentations starting at 9AM with a break sponsor to network, early lunch at 1130 AM and then 1-4 scheduled field trips from 1 to 5 PM.
Sunday – Optional River Cruise

- ii. Current Talks Include
 - a. PFAS Focused Talk led by Wood
 - b. Natural Habitat of Island and River led by local WDNR or WI Master Naturalist (still need to coordinate)
 - c. Lock & Dam No 7 – USACE (still need to coordinate)
 - d. Manufactured Gas Plants – The evolution of power generation facilities and the legacy contamination they leave behind with a focus on the LaCrosse Manufactured Gas Plant. (Ben Czeck to give, I'd happily find another speaker though and not give this talk if we find other people interested)
- iii. Looking for potential sponsors from MN and WI businesses/consulting companies.

Meeting adjourned at 4:00 pm